

KAY & BURTON

Kay & Burton Pty Ltd

FULLY FURNISHED APPLICATION FORM

226 Toorak Road, South Yarra, Victoria 3141

Telephone (03) 9820 3033 **Facsimile** (03) 9820 3353

E-mail Addresses dmoore@kayburton.com.au & ddavut@kayburton.com.au



Date:..... Rental: \$..... Plus: \$..... Cleaning If Required (See Below) = \$..... Pw

Property Address:

Mr/Mrs/Miss/Ms:

Family Name

Given Names

Is the rental agreement to be in your name or the company? State name :

ABN: Date Of Birth: Drivers Licence No:

B/H Phone:..... A/H Phone: Mobile: Fax:

Your Personal/ Business E-Mail Address:

Present Residential Address:

Contact Name: Phone:

Purpose Of Your Stay In Melbourne..... Occupation

Employer: Employed Since:

Employer's Address: Contact Name:

Phone:..... Fax No: Weekly Salary: \$

Other Occupants: (Indicate Relationship & Ages) Pets: Yes / No

Name: (1)

(2)

(3).....

Do You Wish To Have Our Weekly Cleaning Service? Yes / No

If so, kindly call "Hire-A-Butler Cleaning Co" 1300 553 341 or "Bizzie Lizzie Clean Co" 0412 296 303 who will quote you the cost for your needs. If you want to add this to your rental payment, please state the amount quoted to you \$

Preferred Length Of Lease: 3 Months / 6 Months / 9 Months / 12 Months

Remember: **We require twenty eight days written notice prior to vacating irrespective of the term of the lease.**

Do you want monthly options thereafter? Yes / No

Note: upon vacating, your lease provides that the tenant is to return the property fully cleaned and in the same pristine condition as it was when you took possession. Our cleaning company are authorised to charge a vacate cleaning check, this cost will depend upon the condition of the property at handover.

What date do you wish to commence this tenancy:

KAY & BURTON

Next of kin: (Not living with you).....

Address: Telephone: (.....)

References: (name, company & relationship)

1. Telephone: (.....)

2. Telephone: (.....)

3. Telephone: (.....)

This property is offered subject to the owner's approval and no action shall be taken by the applicant against the landlord and the agent should any circumstances arise whereby the property is not available for occupation on the due date.

I / we declare that the information supplied is true and correct and agree that the agent is permitted to make independent enquiries to provide information to the landlord for the purpose of assessing my / our eligibility to rent the property.

I confirm that a copy of the privacy act disclosure statement & tenancy privacy statement has been provided to me, or made available to me on www.kayburton.com.au or www.reiv.com.au

Date: **Signed:**

Note: All information provided by applicants is treated in the strictest confidence by the management and staff of Kay & Burton Pty Ltd

For our information kindly advise. How did you learn of our services? (Please select one only):

- The Age Melbourne Weekly Kay & Burton Website 'For Lease' Board
- Kay & Burton Rent List Realestate.com.au Domain.com.au Realestateview.com.au
- Internet search engine (please specify, eg. Google/ninemsn):
- Relocation company (please state name - optional):
- Referred by a friend, colleague or family member (please state name - optional):

OFFICE USE ONLY

Rent: \$..... PW \$..... Per Cal. Month

Cleaning: \$..... PW **Bond:**\$.....

Commencement date: Date of signing:

Term of lease: Adjusted amount: \$ Rent review: / /

Payment contact name: **Phone no**

Management / Letting Only Copy of I.D: (.....)

Letting fee: \$..... GST = \$

Advertising costs:.....

Remington white check